

## TUITION CONTRACT

The enrollment of my/our child and the payment of tuition is a monthly commitment. I/We, the undersigned, wish to enroll \_\_\_\_\_ in Whittier Friends School under the following terms:  
child's name

Tuition is charged regardless of the number of days or holidays in the month.

The following holidays will be observed: New Year's Day, Presidents Day, Memorial Day, 4<sup>th</sup> of July (or closest weekday), Labor Day, Thanksgiving, Friday after Thanksgiving, Christmas Eve, and Christmas Day.

### **Fees/Tuition:**

*Half-day Preschool: (7:00am-12:30pm):* 5 days: \$376/m, 4 days: \$336/m, 3 days: \$284/m, 2 days: \$204/m,  
1 day: \$112/m

*Full-day Preschool: (7:00am-6:00pm):* 5 days: \$550/m, 4 days: \$492/m, 3 days: \$420/mo, 2 days: \$304/mo  
1 day: \$156/m

*Registration Fee:* \$50.00 at time of registration and \$50.00 annually at the start of the academic year.

*Sibling discount:* 20% off if a sibling is enrolled in our preschool or elementary school.

Your child's position in preschool will be held after the receipt of a completed application, tuition contract, and the non-refundable registration fee. The Physician's Report must be completed and on file before your child may be physically enrolled. A 30-day advance notice will be given for any rate changes.

Monthly payments are due on the first of the month and are considered late after the 10<sup>th</sup> of the month. A \$10 late fee will be charged for any payment received after the 10<sup>th</sup> of the month and an additional \$10 late fee will be charged each month until payment is made. In addition, the child may be suspended from preschool until all tuition/fees are brought current and any late fee paid.

A late fee of \$10 will be assessed in addition to a \$5 per 15 minutes charge for students who are picked up late. This is considered after 12:45pm for half-day students and 6:00pm for full-day students. This charge is due and payable when you pick up your child. We appreciate your cooperation in picking up your child(ren) in a timely manner.

*Returned Checks Policy:* A \$10 fee will be charged for any returned checks. This amount is used to cover the bank charges associated with returned checks.

Each family will be allowed two weeks of vacation time each academic year (from September to August) for which they will not be charged. All other tuition must be paid regardless of attendance. Two weeks' notice is required for the withdrawal of any child. Tuition is due for these two weeks and refunds will be given for tuition prepaid beyond the two weeks' notice.

If the person(s) responsible for payment of tuition has not made an amended written payment agreement, acceptable to the school, within 90 days of the due date of the fees in question, legal action may be taken for all past due fee.

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Signature of Person(s) responsible for payment of fees

Date

If the person(s) responsible for payment of tuition us/are not the parent(s)/legal guardian(s) of the student, then the parent(s)/legal guardian(s) must guarantee payment.

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Signature of Parent(s)/Legal Guardian(s)

Date